



# Title I School-Level Parental Involvement/Engagement Policy

## Peter Johansen High School

With approval from the local governing board, Peter Johansen High School has developed a written Title I parental involvement policy with input from Title I parents. PJHS invited their parents to an annual Title 1 meeting where the plan is introduced and input is solicited from the parents.

PJHS has distributed the policy to parents of Title I students via US mail. The policy describes the means for carrying out the following Title I parental involvement requirements [20 USC 6318 Section 1118(a)-(f) inclusive].

### Involvement of Parents in the Title I Program

To involve parents and family members in the Title I program at Peter Johansen High School the following practices have been established:

The school convenes an annual meeting at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents and family members of Title I students about Title I requirements and about the right of parents to be involved in the Title I program.

- At Peter Johansen High School, we offer our annual Title 1 meeting in the evening just prior to Back to School Night, as well as, on an as needed basis when matters arise. Parents have the opportunity to gain an understanding of Title 1 and then learn what goes on in the classrooms.

The school offers a flexible number of meetings for Title I parents, such as meetings in the morning or evening and *may* provide, with Title I funds, transportation, childcare, or home visits, as such services relate to parental involvement.

- At Peter Johansen High School, we offer morning meetings for parents who cannot make evening meetings. We start the year by explaining what Title 1 is and what resources are available. We follow it up with parent requested workshops throughout the year.

The school involves parents of Title I students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I program, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan.

- At Peter Johansen High School, we have a School Site Council, English Language Parent Participation Committee, and a Parent Engagement Committee that meets periodically to assess our Title 1 program.

The school provides parents of Title I students with timely information about Title I programs.

- At Peter Johansen High School, we send information home in our summer mailer. We also keep parents informed of all meetings by posting an agenda on the front office window 72 hours prior to the meeting. We send fliers home and do phone dialers for all meetings as well.

The school provides parents of Title I students with a description and an explanation of the curriculum used at the school, the academic assessments used to measure student progress, and the achievement levels of the challenging state academic standards.

- At Peter Johansen High School, we provide a course catalogue to all stakeholders that is accessible through our website. We also provide links to our CAASPP reports so parents see what our expectations are.

If requested by parents of Title I students, the school provides opportunities for regular meetings that allow the parents to formulate suggestions, participate, as appropriate, in decisions relating to the education of their children and respond to any such suggestions as soon as practicably possible.

- At Peter Johansen High School, we offer monthly meeting to our Title 1 parents. The topics that are discussed at the meetings are topics that were requested by the parents. Topics have included, but are not limited to, grades, student information system, drugs and alcohol awareness, and safety.

If the schoolwide program plan is not satisfactory to the parents of participating children, the school shall submit any parent comments on the plan when the school makes the plan available to the LEA.

### **Building Capacity for Involvement (Parent and Family Engagement Policy continued)**

2.2 To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each school and local educational agency assisted with Title I, Part A funds, the school has established the following practices:

The school provides parents with assistance in understanding such topics as the challenging State academic standards, State and local assessments, the requirements of Title I, Part A, and how to monitor a child's progress and work with educators to improve the achievement of their children. (20 USC 6318 (e)(1))

- During Back To School Night teachers will inform parents about curriculum content, achievement standards, assessment results and monitoring student progress

The school provides parents with materials and training to help parents work with their children to improve their children's achievement. (20 USC 6318 (e)(2)) This is provided through the following meetings:

- Back to School Night
- ELPP meetings
- PowerSchool Trainings

The school educates teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school; (20 USC 6318 (e)(3))

- Back to School Night and Open House
- Newsletters are sent home
- Phone dialers when events happen
- Parent Volunteer Request Forms

The school, to the extent feasible and appropriate, coordinates and integrates the parent involvement programs and activities with other Federal, State, and local programs, including public preschool programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children. (20 USC 6318 (e)(4))

The school ensures that information related to school and parent programs, meetings, and other activities to parents is sent in a format and, to the extent practicable, in a language the parents can understand. (20 USC 6318 (e)(5))

- At Peter Johansen High School, we communicate to the parents with newsletters, fliers home with the students and US mail, and phone dialers. All of our communication goes home in both English and Spanish.

The school provides such other reasonable support for parental involvement activities as parents may request. (20 USC 6318 (e)(14))

- Johansen High School will provide opportunities for parents to volunteer in school activities, such as:
  - Band Boosters
  - Athletic Boosters
  - FFA Advisory Board
  - EHDA Advisory Board
  - ITEA Advisory Board
  - Grad Bash Committee
  - Chaperone on Field Trip
  - Chaperone at School Dance
  - Participating in Back to School Night
  - Participating in Open House
  - Participating as a volunteer at Round Up
  - ELPP Meetings
  - Helping with student club activities; i.e. Spring and Fall Fest
  - Participating as a guest speaker at school
  - Participating as a member of School Site Council
  - Helping with Mock Trial
  - Helping students build floats for Homecoming
  - Helping to transport members of athletic teams to athletic events
  - Attending various parent informational meetings
  - Utilizing PowerSchool via the Parent Portal
  - Communicating with school and school personnel via electronic communications
  - Academic Decathlon
  - Choir Boosters
  - Science Olympiad
  - Helping with athletic tournaments
  - Student award programs
  - Test proctors
  - Parents also regularly attend IEP's, Student Study Team, 504 meetings and informal parent teacher conferences.

## **Accessibility**

2.3 Peter Johansen High School, to the extent practicable, provides opportunities for the informed participation of all parents and family members (including parents and family members with limited English proficiency, parents and family members with disabilities, and parents and family members of migratory students) including providing information and school reports are provided in a format and language that parents understand.

- At Peter Johansen High School, we communicate to all parents and family members through many mediums. All newsletters, fliers, and phone dialers are provided in both English and Spanish. Our parents and family members of students with disabilities are provided information in their home language from their student's case manager.